

Andrew Schroeder

2300 Nicollet Avenue #26
Minneapolis, MN 55404
andrew@andrewschroeder.net
(612) 730-5042

Professional Experience

Media Services Coordinator, Art Institutes International/EDMC

Minneapolis, Minnesota 2008-Present

- Improved the management and organization of a rapidly expanding library of professional photography, videography, and lighting equipment.
- Utilized knowledge of photographic practice to enhance support for digital video, audio, photo studio, and computer equipment. Increased efficiency of an Epson large-format photographic printing service bureau for faculty, staff, and students.
- Broadened record keeping aspects of position by creating a comprehensive digital database of purchase orders for repair and insurance purposes.
- Opened a dialog with Academic Directors to prepare quarterly capital purchases in relation to student needs. Responsible for meeting spending targets and maintaining accurate records of corporate credit card usage.
- Supervised 10-12 workers on a daily basis and increased quality customer service. Enhanced worker conduct by providing detailed technical training on both policies and usage of digital imaging technologies.

Instructor of Record, University of Minnesota Minneapolis, Minnesota 2008

- Encouraged students to develop a dynamic skill set and grasp the fundamentals of visual communication through the development of expressive visual language.
- Effectively communicated detailed instructions to students with little background in screen printing/relief image making techniques.
- Extended student research of issues in contemporary art through written assignments, presentations and group critiques. Provided critical feedback to enhance the scope of student work within the conceptual framework of image production.

Public Spaces Coordinator, University of Minnesota Minneapolis, Minnesota 2006-7

- Successfully developed an ongoing schedule of exhibits and programming related to student, faculty, and staff artwork.
- Planned and implemented all stages of exhibition including acting as a curator, as well as visually organizing and installing artwork to create engaging visual displays.
- Secured insurance authorizations for works exhibited and handled the creation of promotional materials.
- Effectively organized large groups of students engaged in multi-disciplinary methods of art making.

Profile

An energetic and accomplished visual communicator with proven expertise in overseeing resources for artistic production; supervising staff and ensuring quality interaction with patrons; and maintaining the effective organization of materials in relation to user needs.

Education

University of Minnesota, Minneapolis, Minnesota
MFA 2008

University of Nebraska-Lincoln, Lincoln, Nebraska
BFA 2005

Strengths and Abilities

- In-depth experience with organizing large quantities of resources via database software
- Demonstrated project development skills
- Extensive knowledge of digital printmaking and photography techniques
- Creative conceptualization and problem solving abilities
- Critical thinking and analysis
- Effective communication and leadership skills

References

Greg Lockhart
Director of Technology, AIM
15 South 9th Street
Minneapolis, MN 55402

Nikki Austin
Technology Support Supervisor, AIM
15 South 9th Street
Minneapolis, MN 55402

Jenny Schmid
Assistant Professor of Art, University of Minnesota
405 21st Avenue South
Minneapolis, MN 55455